



All Souls Local Action Network

ASLAN has charitable status under the auspices of the PCC of All Souls Church

ASLAN, 141 Cleveland Street, London W1T 6QG
Tel 020-7255-9762
email treasurer@aslan.org.uk
website www.aslan.org.uk

ASLAN's Gift Aid Scheme is administered by Stewardship, the leading UK Christian provider of tax-effective giving services, currently handling over £30 million a year on behalf of more than 20,000 donors. The Trust is a registered charity, and so operates on a non-profit-making basis. Any surplus funds not re-invested in developing and improving its services, are donated to national Christian organisations. More information about the full range of services it offers is available from its office.

stewardship[®]

PO Box 99, Loughton, Essex, IG10 3QJ
Tel 08452-262627 Fax 020-8502-5333
email enquiries@stewardship.org.uk
website www.stewardship.org.uk

Stewardship is the operating name of Stewardship Services (UKET) Limited
A registered charity no: 234714

Stewardship: making your giving joyfully simple, wonderfully effective

Please post your completed form to: Stewardship, FREEPOST (EDO 5086), Loughton, Essex IG10 3BR



All Souls Local Action Network

HELPING LONDON'S HOMELESS BY OFFERING

- **Food and Clothing**
- **Friendship and Advice**
- **Hope for the Future**

HERE'S HOW YOU CAN MAKE YOUR GIVING TO ASLAN 28% MORE EFFECTIVE

This leaflet explains how your giving to All Souls Local Action Network (ASLAN) can be made to go 28% further, through the Gift Aid Scheme. The scheme is administered for ASLAN by Stewardship, a charitable Christian agency specialising in tax-effective giving. If you have any questions not addressed inside, do contact the person who gave or sent you this leaflet.

***ASLAN's Mission Statement:
To manifest God's love to homeless people through our actions***

HOW DOES IT WORK?

The Gift Aid Scheme allows taxpayers to give to charities in such a way that tax you have already paid can be claimed back and added to your giving. So, with basic rate tax at 22%, a gift of £100 increases in value to £128. Stewardship handles this for ASLAN quickly and efficiently.

WHAT PAYMENTS CAN I MAKE?

You can make regular payments from as little as £10 a month and single gifts of £30 or more. Payments are made to Stewardship who then send them on to ASLAN.

CAN ANYONE DO IT?

You need to be a taxpayer and pay enough income tax (at whatever rate) or capital gains tax in each tax year to cover the tax reclaimed on your giving.

IS THERE ANY CHARGE?

Stewardship keep 3% of the total gift from the reclaimed tax, before sending the rest of the tax to ASLAN (a minimum deduction of £2 for a single gift applies). There is no direct cost to you.

THE DIRECT DEBIT GUARANTEE



- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change, Stewardship will notify you at least 5 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by Stewardship or by your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to Stewardship

WHAT ARE MY OBLIGATIONS?

None. There is no legal commitment to continue. If for any reason you need to stop, you can.

AND IF I PAY HIGHER RATE TAX?

There's good news for you! Higher rate tax payers receive extra relief claimed through their tax return.

WHAT ELSE SHOULD I KNOW?

- Your donations should not be based on the tax paid by another person (e.g. husband or wife) but **by you personally**.
- If you cease to be a tax payer or to pay enough tax, you should notify Stewardship so that we do not reclaim too much tax on your giving.
- You will be liable to refund the Inland Revenue if too much tax is recovered.

HOW DO I START?

- 1 Complete the application form and Direct Debit instruction.
- 2 Detach the form, keeping this part.
- 3 Post the form to: **Stewardship, FREEPOST (EDO 5086), Loughton, Essex IG10 3BR**

APPLICATION: ALL SOULS LOCAL ACTION NETWORK

YOUR PERSONAL DETAILS		FOR A REGULAR GIFT			
Surname		Frequency and amount	<input type="checkbox"/> Monthly £ _____ (Min: £10)	<input type="checkbox"/> Quarterly £ _____ (Min: £25)	<input type="checkbox"/> Annually £ _____ (Min: £100)
Title		Choose day of month for payment collection:			
Forenames		<input type="checkbox"/> 3 rd <input type="checkbox"/> 13 th <input type="checkbox"/> 23 rd			
Address		First payment date (allow at least 2 weeks):			
		____ / ____ / 20__			
Postcode		FOR A SINGLE GIFT			
Daytime tel		Single gifts of £30 or more	<input type="checkbox"/> I wish to make a single donation of: £ _____ (Min: £30) and enclose my cheque payable to Stewardship		
Email					
Do you already have an account with Stewardship?	<input type="checkbox"/> NO <input type="checkbox"/> YES, A/c no: _____				
DECLARATION FOR TAX RECLAIM PURPOSES					
I declare my intention that tax be recovered under the Gift Aid Scheme on all donations I make to Stewardship from 6 th April 2000. I understand that I need to pay enough income tax or capital gains tax in each tax year to cover the amount of tax that Stewardship will reclaim on my giving.					
Signed:		Date:		ref 73396	

CUT ALONG THIS LINE

INSTRUCTION TO YOUR BANK OR BUILDING SOCIETY TO PAY DIRECT DEBITS



Name & address of your Bank/Building Soc.

To: _____ Bank/Building Soc.

Postcode: _____

Originator's Identification Number

9	8	2	1	1	7
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Reference Number – office use only

0					
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Name(s) of Account Holders

Bank/Building Society account number

--	--	--	--	--	--	--	--

Branch Sort Code

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Instruction to your Bank/Building Society

Please pay **Stewardship (UKET)** Direct Debits from the account detailed on this instruction subject to the safeguards assured by the Direct Debit guarantee. I understand this instruction may remain with Stewardship (UKET), and if so, details will be passed electronically to my bank/building society.

Signature(s) _____

Date _____

Banks and Building Societies may not accept Direct Debit Instructions for some types of account

DO NOT SEND TO YOUR BANK/BUILDING SOCIETY